



International Oil Pollution
Compensation Funds

Reference	IOPC/2024/Circ.5
Date	27 September 2024
1992 Fund Assembly	●
Supplementary Fund Assembly	

2024 Induction Course

The Director has the pleasure to announce that the IOPC Funds will hold an Induction Course for delegates of 1992 Fund Member States on **Monday, 4 November 2024**, from 13.30 to 17.30, at the Funds' headquarters in London.

The 2024 Induction Course is open to all interested delegates; however, it is designed in particular to benefit those who are either new to the IOPC Funds or have little prior knowledge of the organisations. The aim of the course is to provide an introduction to the organisation, including a general explanation of the legal framework behind it, its structure and that of its governing bodies. It will detail what to expect as a delegate to IOPC Funds' meetings, the types of decisions that are often requested and how to prepare for a meeting, including the tools available to support meeting delegates. In addition, the course will highlight the important role of a Member State representative in the various areas of work of the IOPC Funds outside of meetings.

The half-day course will commence at 13.30 with registration and a welcome coffee, giving participants the opportunity to meet the Secretariat in an informal setting before the start of the event.

As the course will be delivered exclusively in English, it is expected that participants are fully conversant in English. The full programme can be found overleaf.

Delegates interested in participating in the Induction Course are kindly requested to [register](#) online by **Monday, 28 October 2024**

Please note that due to the high level of demand, places are limited and may be restricted to one place per Member State. Places will be allocated on a first come, first served basis, so delegates are advised to register early.

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IOPC FUNDS' INDUCTION COURSE 2024

Course programme

Monday, 4 November 2024		Committee Rooms 3–5, first floor
Time	Activity	
13:30	Coffee and Registration	
14:00	Welcome from the Director General overview of the IOPC Funds, including the legal framework and structure of the organisation An introduction to the various roles and responsibilities of an IOPC Funds' delegate Attending the meetings - What to expect as a delegate and how to prepare	
15:30	Coffee Break	
15:45	The role of a delegate during an incident How you can assist in ensuring the financial obligations of the Member State are fulfilled Understanding the importance of correct implementation and how you can help The tools and support available to delegates	
17:00	Latest developments at the IOPC Funds and hot topics for the meeting week ahead Open session with the participants – Q&A	
17:30	End	

Please note that this programme may be subject to modification.
