



International Oil Pollution
Compensation Funds

Agenda Item 1	IOPC/NOV20/1/1	
Date	2 October 2020	
Original	English	
1992 Fund Assembly	92A25	●
1992 Fund Executive Committee	92EC74	●
Supplementary Fund Assembly	SA17	●

PROVISIONAL AGENDA FOR THE DECEMBER 2020 SESSIONS OF THE IOPC FUNDS' GOVERNING BODIES

*Wednesday, 2 December to Friday, 4 December 2020
to be held via KUDO*

1 Introduction

- 1.1 This document contains a provisional timetable and agenda for the remote sessions of the IOPC Funds' governing bodies to be held on Wednesday, 2 December to Friday, 4 December 2020. Information about the submission of documents, the presentation of credentials and notifications, and registration for the meeting is provided at Annex I. A list of Member States, observer States and intergovernmental and non-governmental organisations which hold observer status with the IOPC Funds is provided at Annex II.
- 1.2 The following sessions of the governing bodies will be held:

1992 Fund Assembly	Twenty-fifth session	92A25
1992 Fund Executive Committee	Seventy-fourth session	92EC74
Supplementary Fund Assembly	Seventeenth session	SA17

- 1.3 All sessions will commence at 11.00 am (GMT) on Wednesday, 2 December and may continue until 2.00 pm (GMT) Friday, 4 December.
- 1.4 Working hours for each day will be from 11.00 am to 2.00 pm, with one 15-minute break. Quorum for each of the governing bodies is established at the opening of the sessions on Wednesday at 11.00 am and therefore, delegates are requested to be logged into KUDO by that time.
- 1.5 The Director, in consultation with the Chairs, has prepared a provisional timetable and agenda found overleaf. It should, however, be noted that the timetable and agenda are for guidance only and subject to change at short notice. Delegations are, therefore, strongly encouraged to be present throughout the meeting.

2 Provisional timetable

Time	Agenda item
Wednesday 2 December	
11.00 am – 12.15 pm	Procedural matters
12.30 pm – 2.00 pm	Overview Incidents involving the IOPC Funds
Thursday 3 December	
11.00 am – 12.15 pm	Election of the joint Audit Body Financial Reporting Budgetary matters
12.30 pm – 2.00 pm	Compensation matters Financial Reporting (continued) Financial policies and procedures Secretariat and administrative matters Treaty matters Other matters
Friday 4 December	
11.00 am – 2.00 pm	Adoption of the Record of Decisions

Note: This timetable is subject to change at short notice. Delegations are strongly encouraged to be present throughout the whole meeting

3 Provisional agenda

Agenda item	Subject	Governing body		
		92A	92EC	SA
1 Procedural matters	<ul style="list-style-type: none"> - Adoption of the Agenda - Examination of credentials - Temporary suspension of Rules of Procedure in connection with remote sessions 	●	●	●
2 Overview	<ul style="list-style-type: none"> - Report of the Director 	●		●
3 Incidents involving the IOPC Funds	<ul style="list-style-type: none"> - Individual incidents 		●	●
4 Compensation matters	<ul style="list-style-type: none"> - Election of members of the Executive Committee - STOPIA and TOPIA 	●		●
5 Financial reporting	<ul style="list-style-type: none"> - Submission of oil reports - Report on contributions - Report on investments - Report of the Investment Advisory Body - Report of the joint Audit Body - Financial Statements and Auditor's Report and Opinion 	●		●
6 Financial policies and procedures	<ul style="list-style-type: none"> - Appointment of the joint Investment Advisory Body - Election of members of the joint Audit Body - Election of members of the joint Audit Body – Ballot procedures 	●		●
7 Secretariat and administrative matters	<ul style="list-style-type: none"> - Secretariat matters - Information services - Appointment of the Director - European Union General Data Protection Regulation (GDPR) - Headquarters Agreement 	●		●
8 Treaty matters	<ul style="list-style-type: none"> - Status of the 1992 Fund Convention and the Supplementary Fund Protocol - 2010 HNS Convention 	●		●
9 Budgetary matters	<ul style="list-style-type: none"> - Budgets for 2021 and assessment of contributions to the General Funds (1992 and Supplementary Funds) - Assessment of contributions to Major Claims Funds (1992 Fund) and Claims Funds (Supplementary Fund) 	●		●
10 Other matters	<ul style="list-style-type: none"> - Any other business 	●	●	●
11 Adoption of the Record of Decisions	<ul style="list-style-type: none"> - Adoption of the Record of Decisions 	●	●	●

ANNEX I

INFORMATION ON THE SESSIONS OF THE IOPC FUNDS' GOVERNING BODIES

1 Availability of meeting documents

Delegates are able to access and download meeting documents online via the Document Services section of the website (documentservices.iopcfunds.org). Printed copies of meeting documents are only available from the Secretariat upon request in advance of the meeting. Delegates who register their email address through the website will receive notification of the publication of new documents and will be able to create, save and manage folders of selected documents.

2 Submission of documents

Documents prepared by delegations should be submitted to the Secretariat by **Wednesday, 4 November 2020**. Documents should be submitted via email to conference@iopcfunds.org.

Once received, documents will be formatted according to the Funds' house style, sent for translation and will be made available with all other documents issued for the meeting. The Secretariat will endeavour to process all submissions as quickly as possible.

3 Credentials and notifications

In accordance with the Rules of Procedure, credentials or notifications are required in respect of sessions of each of the following governing bodies for representatives, alternates and other persons designated by governments and organisations to attend the meeting:

	Credentials	Notifications
1992 Fund Assembly	1992 Fund Member States	States and organisations with observer status
1992 Fund Executive Committee	Members of the 1992 Fund Executive Committee ^{<1>}	Other 1992 Fund Member States, States and organisations with observer status
Supplementary Fund Assembly	Supplementary Fund Member States	States and organisations with observer status

Credentials and notifications should be addressed to the Director of the IOPC Funds (i.e. not to the Secretary-General of the International Maritime Organization (IMO) and, on this exceptional occasion, the Director requests that Member States submit credentials via the online registration system or by email, no later than **Friday, 20 November**. The Secretariat will do all it can to facilitate participation of delegations who submit credentials up to the opening day of the sessions, however, late submissions may lead to delays in providing links to access the KUDO platform on time for the opening of the sessions.

Delegates are reminded that, in the event of any vote taking place during the sessions, any delegations whose credentials are not in order at the time of the vote will not be entitled to participate in the vote.

<1> The current members of the Executive Committee are listed at Annex II.

Detailed guidance in respect of the form and content of credentials and notifications is given in circular IOPC/2015/Circ.4 and is available on the IOPC Funds' website. In this context, delegates are reminded that if credentials are not issued by the Head of State, the Head of Government, the Minister of Foreign Affairs or the Ambassador/High Commissioner, a letter from the appropriate authority appointing the person authorised to issue the credentials for sessions of the IOPC Funds' governing bodies should be provided to the Director of the IOPC Funds.

4 Registration

In order to obtain access to the sessions of the IOPC Funds' governing bodies, delegates should register directly with the IOPC Funds' Secretariat (and NOT the IMO) by **Friday, 20 November 2020**, via the online registration system within the Document Services section of the website (documentservices.iopcfunds.org). **Only those delegates who have registered online will be sent a link to the remote sessions and appear on the list of participants to the meeting.** The Secretariat will do all it can to facilitate participation of delegations who register after Friday, 20 November, however, late registration may lead to delays in providing links to access the KUDO platform on time for the opening of the sessions.

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ANNEX II

LIST OF MEMBER STATES, OBSERVER STATES AND INTERGOVERNMENTAL AND NON-GOVERNMENTAL ORGANISATIONS WHICH HOLD OBSERVER STATUS WITH THE IOPC FUNDS

1992 Fund Executive Committee Members		
Canada	Jamaica	South Africa
China ^{<1>}	Japan	Thailand
France	Mexico	Turkey
Georgia	Republic of Korea	United Arab Emirates
Ghana	Singapore	United Kingdom

Other 1992 Fund Member States		
Albania	Greece	Oman
Algeria	Grenada	Palau
Angola	Guinea	Panama
Antigua and Barbuda	Guyana	Papua New Guinea
Argentina	Hungary	Philippines
Australia	Iceland	Poland
Bahamas	India	Portugal
Bahrain	Iran (Islamic Republic of)	Qatar
Barbados	Ireland	Russian Federation
Belgium	Israel	Saint Kitts and Nevis
Belize	Italy	Saint Lucia
Benin	Kenya	Saint Vincent and the Grenadines
Brunei Darussalam	Kiribati	Samoa
Bulgaria	Latvia	Senegal
Cabo Verde	Liberia	Serbia
Cambodia	Lithuania	Seychelles
Cameroon	Luxembourg	Sierra Leone
Colombia	Madagascar	Slovakia
Comoros	Malaysia	Slovenia
Congo (the)	Maldives	Spain
Cook Islands	Malta	Sri Lanka
Côte d'Ivoire	Marshall Islands	Sweden
Croatia	Mauritania	Switzerland
Cyprus	Mauritius	Syrian Arab Republic
Denmark	Monaco	Tonga
Djibouti	Montenegro	Trinidad and Tobago
Dominica	Morocco	Tunisia
Dominican Republic	Mozambique	Tuvalu
Ecuador	Namibia	United Republic of Tanzania
Estonia	Netherlands	Uruguay
Fiji	New Zealand	Vanuatu
Finland	Nicaragua	Venezuela (Bolivarian Republic of)
Gabon	Nigeria	
Gambia ^{<2>}	Niue	
Germany	Norway	

^{<1>} The 1992 Fund Convention applies to the Hong Kong Special Administrative Region only.

^{<2>} The 1992 Fund Convention will enter into force for this State on 30 October 2020.

Supplementary Fund Member States		
Australia	Greece	Norway
Barbados	Hungary	Poland
Belgium	Ireland	Portugal
Canada	Italy	Republic of Korea
Congo (the)	Japan	Slovakia
Croatia	Latvia	Slovenia
Denmark	Lithuania	Spain
Estonia	Montenegro	Sweden
Finland	Morocco	Turkey
France	Netherlands	United Kingdom
Germany	New Zealand	

1992 Fund and Supplementary Fund Observer States		
Bolivia (Plurinational State of)	Guatemala	Peru
Brazil	Honduras	Saudi Arabia
Chile	Indonesia	Ukraine
Democratic People's Republic of Korea	Kuwait	United States
Egypt	Lebanon	
	Pakistan	

Intergovernmental organisations having observer status with the IOPC Funds
Baltic Marine Environment Protection Commission (Helsinki Commission)
Central Commission for the Navigation of the Rhine (CCNR)
European Commission
International Institute for the Unification of Private Law (UNIDROIT)
International Maritime Organization (IMO)
Maritime Organisation of West and Central Africa (MOWCA)
Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC)
United Nations (UN)
United Nations Environment Programme (UNEP)

Non-governmental organisations having observer status with the IOPC Funds

BIMCO
Cedre
Comité Maritime International (CMI)
Conference of Peripheral Maritime Regions (CPMR)
European Chemical Industry Council (CEFIC)
Iberoamerican Maritime Law Institute (IIDM)
International Association of Classification Societies Ltd (IACS)
International Chamber of Shipping (ICS)
International Group of P&I Associations
International Salvage Union (ISU)
International Spill Control Organization (ISCO)
International Union of Marine Insurance (IUMI)
INTERTANKO
ITOPF
Oil Companies International Marine Forum (OCIMF)
Sea Alarm Foundation (Sea Alarm)
World LPG Association (WLPGA)
