



International Oil Pollution
Compensation Funds

Reference	IOPC/2020/Circ.9
Date	17 July 2020
1992 Fund Assembly	●
Supplementary Fund Assembly	●

Preliminary information on the November 2020 meeting of the IOPC Funds' governing bodies

The Director would like to provide preliminary information on the November 2020 meeting of the governing bodies, to representatives of 1992 Fund Member States, Supplementary Fund Member States and States and Organisations holding observer status with the IOPC Funds.

According to the 1992 Fund Convention and the Supplementary Fund Protocol, regular sessions of the governing bodies must take place once every calendar year, therefore, the IOPC Funds meeting will go ahead in 2020.

The following sessions of the IOPC Funds' governing bodies are provisionally due to be held during the week commencing 2 November 2020:

- the 25th session of the 1992 Fund Assembly;
- the 74th session of the 1992 Fund Executive Committee; and
- the 17th session of the Supplementary Fund Assembly.

However, the Director would like to point out that since a number of IMO meetings were postponed due to the COVID-19 pandemic, the 2020 IMO meeting schedule is in the process of being reconstructed and **the dates and exact timing of the IOPC Funds meeting will be reconfirmed once IMO meetings have been rescheduled**. The Director is in regular contact with the Chairs of the governing bodies and is working in close cooperation with the IMO Conference Division in that regard.

The Director is unable to issue the circular containing the Invitation and Agenda to the meeting at this stage. However, it will be provided no later than 3 September 2020, i.e. at least sixty days in advance of the date that the regular sessions are due to open^{<1>}. That circular will contain details on the format of the meeting (i.e. whether the meeting will be run as an entirely virtual meeting or whether some delegations will be present in the conference room).

Therefore, the Secretariat will start issuing documents, including a provisional agenda, beginning with the code IOPC/NOV20 in July 2020. It is the Director's intention that the meeting should cover all the agenda

^{<1>} In accordance with Rule 2 of the Rules of Procedure of the 1992 Fund Assembly and the Supplementary Fund Assembly.

items that were due to be considered by the governing bodies in 2020. However, this will be subject to change depending on the time available and the format of the meeting.

Delegates can access and download meeting documents online via the Documents Services section of the website (documentservices.iopcfunds.org). The Secretariat would like to urge any delegates who do not yet have an IOPC Funds online account, to register their email address through the website in order to receive notification of the publication of new documents. Delegates registered to the site will also be able to create, save and manage folders of selected documents.

Documents prepared by delegations should be submitted to the Secretariat by Monday, 5 October 2020, and emailed to conference@iopcfunds.org. A document template is available to download from the Document Services section of the website. Once received, documents will be formatted according to the Funds' house style, sent for translation and will be made available with all other documents issued for the meeting. The Secretariat will endeavour to process all submissions as quickly as possible.

For any information regarding the meeting, please email conference@iopcfunds.org.
