***DEADLINE FOR SUBMISSION: Friday 14 February 2020***

TITLE

**SUB-TITLE**

**Note by the Secretariat**

|  |  |
| --- | --- |
| ***Summary:*** | Summary of document. |
| ***Action to be taken:*** | 1992 Fund Assembly / 1992 Fund Executive Committee / Supplementary Fund Assembly [please delete as appropriate]  Information to be noted/Action to be taken.  or   1. First action to be taken; 2. Second action to be taken. |

1. Introduction/Background information (level 1 heading)
   1. Sub-heading (level 2 heading)
      1. Text (level 3 text)
      2. Text (level 3 text)<[[1]](#footnote-2)>
2. First heading
   * + - 1. Text (level 2 text)
         2. Text (level 2 text)
3. Second heading

Sub-heading (level 3 heading)

* + - * 1. Text (level 2 text)
* List (bullets);
* List (bullets); and
* List bullets).

1. Action to be taken

1992 Fund Assembly / 1992 Fund Executive Committee / Supplementary Fund Assembly

The 1992 Fund Assembly / 1992 Fund Executive Committee / Supplementary Fund Assembly is/are invited to take note of the information.

[or]

The 1992 Fund Assembly / 1992 Fund Executive Committee / Supplementary Fund Assembly is/are invited to:

1. first action to be taken (numbered list);
2. section action to be taken (numbered list).

[leave one line blank before close]

\* \* \*

[use if Annex is to follow the document]

[or use line to indicate end of document]

1. <> This is an example of a footnote (please press tab to indent the text). [↑](#footnote-ref-2)