



INTERNATIONAL  
OIL POLLUTION  
COMPENSATION  
FUND

EXECUTIVE COMMITTEE  
27th session  
Agenda item 5

FUND/EXC.27/4  
7 June 1991

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## ANY OTHER BUSINESS

### ESTABLISHMENT OF POST OF CLAIMS OFFICER

#### Note by the Director

- 1 The IOPC Fund Secretariat has at present eight staff members: the Director, the Legal Officer, the Finance/Personnel Officer, four Secretaries and a Messenger.
- 2 At its 13th session, held in September 1990, the Assembly was informed by the Director that, in view of the heavy increase in workload which had taken place in recent years, he intended to review the present structure of the IOPC Fund Secretariat and submit proposals to the 14th session of the Assembly for appropriate changes in this structure (document FUND/A.13/21, paragraph 13.6).
- 3 Pursuant to Article 26.1(b) of the Fund Convention, the Executive Committee shall in place of the Assembly make provision for the appointment of such personnel as may be necessary and determine the terms and conditions of their service.
- 4 Two incidents which occurred in Italy in April 1991, namely the HAVEN and the AGIP ABRUZZO, have already resulted in considerable work for the IOPC Fund Secretariat, to an extent which was not anticipated at the time of the 13th session of the Assembly. It is expected that the HAVEN incident alone will lead to a large number of claims against the IOPC Fund and that the aggregate amount of the claims will be very high. The Director is of the opinion that these incidents will take up a considerable part of the time of the IOPC Fund Secretariat during at least two years.
- 5 It is likely that many claims arising out of the HAVEN incident will be submitted very soon. For this reason, the Director considers that it is urgent to recruit an officer in the professional category – a "Claims Officer" – whose task initially would, to a large extent, be to deal with the claims arising out of the HAVEN and the AGIP ABRUZZO incidents and related issues. The new post should be filled as soon as possible, preferably from 1 September 1991.
- 6 In view of the responsibilities of the incumbent, the Director considers that the post of Claims Officer should be classified at Grade P3/P4, the actual grade to be determined on the basis of qualifications and experience.

7 The Director proposes that the cost of this new post should, during 1991, be paid for out of the major claims fund or funds constituted for the above-mentioned Italian incidents.

8 The Director intends to propose to the Assembly that, with effect from 1 January 1992, the post should be financed out of the budget for administrative expenses.

9 If the new staff member were to take up the post on 1 September 1991, the total cost of this post during 1991 would be approximately £16 000 for salaries and an estimated £12 000 for recruitment and installation. The total cost for the calendar year 1992 would be approximately £48 000.

10 After consultation with the Chairman of the Assembly and the *Chairman of the Executive Committee*, the Director has circulated Vacancy Notice N°91-1 to Member States, inviting applications for this new post by 15 July 1991.

#### Action to be Taken by the Executive Committee

11 The Executive Committee is invited to consider the Director's proposal:

- (a) to establish the post of a Claims Officer from 1 September 1991;
  - (b) to determine the salary level of the new post; and
  - (c) to approve that the cost of this post for 1991 should be financed out of the major claims fund or funds constituted for the Italian incidents.
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