



## AGREEMENT WITH THE INTERNATIONAL MARITIME ORGANIZATION ON ADMINISTRATIVE ARRANGEMENTS

### Note by the Director

<b>Summary:</b>	It is proposed that an agreement should be reached with the International Maritime Organization (IMO) to extend the present agreement in respect of the meetings and offices of the IOPC Funds in the IMO Headquarters to cover also the activities of the Supplementary Fund.
<b>Action to be taken:</b>	To authorise the Director to reach an agreement with IMO on an extension of the scope of the current agreement.

### 1 Introduction

Under the Resolution on the Establishment of the Supplementary Fund adopted by the 2003 Conference reproduced in the Annex to document SUPPFUND/A.1/6, the Director should enter into negotiations with IMO to enable the Supplementary Fund to reach agreements regarding appropriate administrative arrangements.

### 2 Present arrangements

2.1 The IOPC Funds' occupancy of space at IMO Headquarters is governed by an Agreement and License to Occupy, which was signed by the Secretary-General of IMO and the Director of the 1971 Fund on 26 September 1986, to which is attached an underlease. This document continues to serve as the basis of the relationship between the organisations, together with any subsequent modifications thereto. In an exchange of letters between IMO and the IOPC Funds in 1996, it was agreed that the lease should be modified so that all benefits and services granted to the 1971 Fund should be accorded to the 1992 Fund and that the obligations of the 1971 Fund should also apply to the 1992 Fund.

2.2 In connection with the relocation of the IOPC Funds' Secretariat to Portland House in June 2000, the area of the IMO Headquarters building used by the Funds was substantially reduced. This reduction was agreed by an exchange of letters between IMO and the IOPC Funds in which the lease was extended to 31 October 2012. Through this exchange of letters it was agreed that since the 1971 Fund would be wound up within a few years, the extended lease should be between IMO and the 1992 Fund. It was further agreed that all benefits and services granted to the 1992 Fund should be accorded also to the 1971 Fund and that the obligations of the 1992 Fund should also apply to the 1971 Fund.

2.3 The 1992 Fund pays rent to IMO for its office space as well as an annual fee to cover the general services provided by IMO (cf document 92FUND/A.9/24, paragraph 3.1.28).

2.4 Subject to payment of the rent referred to in paragraph 2.3 above, the following services are extended to the IOPC Funds by IMO:

- Use of conference facilities
- Copies of IMO publications as required
- Copies of staff circulars and information related to the United Nations Common System, as applied by IMO
- Use of the IMO cafeteria, especially during meetings
- Use of IMO's medical unit

**3 Extension of Agreement and License to Occupy to cover the Supplementary Fund**

The Director proposes that an agreement be reached with the Secretary-General of IMO on the text of an exchange of letters so as to extend the scope of the current Agreement and License to Occupy and the underlease to cover also the activities of the Supplementary Fund.

**4 Action to be taken by the Assembly**

The Assembly is invited:

- (a) to take note of the information contained in this document; and
  - (b) to authorise the Director to reach an agreement with the Secretary-General of IMO on an extension of the scope of the current Agreement and License to Occupy and the underlease relating to the Funds' occupancy in the IMO building to cover also the activities of the Supplementary Fund.
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