



International Oil Pollution  
Compensation Funds

Reference	IOPC/2016/Circ.5
Date	10 October 2016
1992 Fund Assembly	●
Supplementary Fund Assembly	●

To: Member States of the International Oil Pollution Compensation Fund 1992 and the International Oil Pollution Compensation Supplementary Fund

Subject: **Reminder of amendment to print procedures concerning meeting documents for sessions of the IOPC Funds governing bodies**

The purpose of this Circular is to remind all delegations and attendees of the sessions of the IOPC Funds' governing bodies that meeting documents will no longer be printed and distributed during the sessions.

The 1992 Fund Administrative Council and the Supplementary Fund Assembly decided at their April 2016 sessions, that the Secretariat should cease printing meeting documents from the October 2016 sessions onwards (see paragraph 7.5.6, document IOPC/APR16/9/1). Delegations wishing to have access to meeting documents at the sessions of the governing bodies are kindly asked to request a limited number of copies of meeting documents, under exceptional circumstances.

Working papers and draft Record of Decisions are to continue being printed and made available during the sessions. The number of copies produced will be aligned with the number of delegates registered for those sessions. It is therefore equally important for delegates, as well as any other attendees to ensure they are registered online for the sessions beforehand via the [online meeting registration system](#).

Please refer to Circular [IOPC/2015/Circ.4](#) for more information regarding credentials and notifications for the IOPC Funds Meetings.